

Name _____ Phone _____

Email(s) _____

VOLUNTEER OPPORTUNITIES AT ST. AGATHA CATHOLIC SCHOOL 2011-2012

All St. Agatha families are required to complete 15 share hours per parent for K-8 families and 15 hours per family for preschool families. In addition, five hours must be devoted to the annual auction, our biggest fundraiser of the year. We look each year at time spent on projects to determine if we are making the most of our volunteer hours.

PLEASE CHECK ALL ITEMS THAT YOU ARE INTERESTED IN VOLUNTEERING FOR OR IF YOU HAVE AN EXPERTISE IN THE FIELD:

School Marketing and Development – The Marketing and Development committee of St. Agatha was created to support and ensure the long-term financial success and sustainability of St. Agatha Catholic School, while promoting and advertising its success as a Catholic educational institution.

- Photographers- snapping shots of kids and school projects
- Media contacts- We are looking for people who work in the PR field and/or have up to date contacts with the local media.
- Grant Writing / Development
- Graphic Design
- Mailings - project can be done at home

Volunteers – working with Sarah Lutz, Coordinator

- Find volunteers for various jobs around the school/parish
- Track Share Hours for parents (spreadsheet already created and formatted, just needs to be edited each year and hours logged. Parent update spreadsheets distributed quarterly.)

Alumni Dinner –FSA Event - Sarah Lutz, Coordinator

- Mailing- project can be done at home
- Set-up
- Clean-up
- Food Preparation

Technology - Marlana Weaver, Coordinator

- Tech Team
- Tech Team summer support

Lost and Found/Uniform Exchange organization – We need someone to come in biweekly and organize the Uniform Exchange. You would also be in charge of organizing the lost & found, putting it by front bench and then taking to Thrifty Cottage on a monthly basis.

General Maintenance - Please list your areas of expertise:

Summer Maintenance - Please list your areas of expertise:

Scrip, working with Jan Hainley, Coordinator

- Scrip pickup – pick up New Seasons, Pizzicato and Blue Kangaroo
- Scrip Sales – Weekdays before/after school and Sunday’s after both masses

Office Help

- Subbing at front desk – answering phone, minor first aid (Band-Aids, ice, etc.), etc.

General

- Nursing/Medical - Health Screenings
- Grounds Maintenance - lawn mowing, weeding, some pruning, general cleanup
- Thrifty Cottage - Sales (Monday – Saturday, closed Sundays and Wednesday)
- St. Vincent DePaul - pack boxes and deliver food
- Library Volunteer

PIPS Events - Please mark the events and activities you would like to help with. A volunteer coordinator will call or e-mail you prior to the event to remind you.

PIPS Committee (Parents in Partnership): Attend monthly meeting and help plan for upcoming events such as Grandparents Day, St. Patrick’s Day, Movie Night, etc.

- I want to join PIPS and I can attend a monthly ____AM and/or ____ PM Meeting

Grandparents Day (Wednesday morning September 28th)

- I want to help Co-Chair with someone who has planned this before
- I want to help set up
- I want to help clean up
- I want to bring treats

Harvest Dance (Saturday, October 22nd)

- I want to help Co-Chair with someone who has planned this before
- I want to help set up
- I want to help clean up
- I want to bring treats

Zenner's Sausage Sale (October 31st -November 18th; Delivery December 2nd)

- I want to help Co-Chair with someone who has planned this before
- I want to help after school on delivery day

Movie Night (December)

- I want to help Co-Chair with someone who has planned this before
- I want to help set up
- I want to help clean up

Movie Night (January)

- I want to help Co-Chair with someone who has planned this before
- I want to help set up
- I want to help clean up

St. Patrick's Parade & Festival (Saturday, March 10th, 2012)

- I want to help Co-Chair with someone who has planned this before
- I want to help set up
- I want to help clean up
- I want to help in the beer garden
- I want to help in the kitchen
- I want to help with the parade
- I want to help with the entertainment
- I want to help in the carnival
- I want to attend the PIPS meeting for this event
- I want to donate or sponsor _____ at this event

Teacher Appreciation Week

- I want to help with recess duty (Must have updated Safe Environment Training)
- I want to bring treats during the week
- I have a special service to offer during the week for teachers and staff of _____.

Book Fair (December 4th -11th) - Working with Mrs. Dunn

- I would like to help set up
- I would like to help clean up
- I would like to sell Scholastic books in the library during the fair

Jog-a-thon (CYO event)

- I would like to help during the jog-a-thon
- I would like to help during the preschool jog-a-thon
- I want to donate or sponsor _____ at this event

Please list any other areas that you have an expertise or interest in that may be useful for our school:

We strive to provide plenty of opportunities to complete share hours, it is up to you to make sure you complete them and turn in a share hour log for credit. Please turn in ALL of your share hours, even after you have reached 30. The deadline to turn in share hour logs is May 1st. *Any log forms turned in after this date will not be accepted.* Bills for incomplete hours will be sent out by May 15th. Share hours are billed at \$15.00 per hour and Auction hours are billed at \$25.00 per hour for each incomplete hour. All bills must be paid in full by June 1st.

Please initial, that you have read and understand the above paragraph. _____